

Geo Market Guide

Updating your company presentation

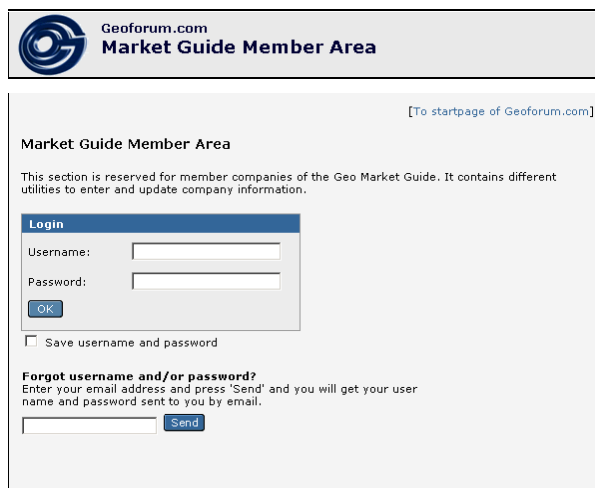
As a member company of the Geoforum.com/ISSMGE Market Guide, you can enter and update all information included in your presentation directly from a standard Web browser. No IT-knowledge is required to publish or update information!

Market Guide administration is reached by clicking on "Member area" in the Geo Market Guide, or by entering the address: <http://www.geoforum.com/webadmin/mg/login.asp>

Login

Enter your personal user name and password to log in to the member area.

If you do not remember your username and password, simply enter the e-mail address you provided when registering, and the log-in data will be sent to you automatically by e-mail.



The screenshot shows the login interface for the Geoforum.com Market Guide Member Area. At the top, there is a header with the Geoforum.com logo and the text "Market Guide Member Area". Below the header, there is a link "[To startpage of Geoforum.com]". The main content area is titled "Market Guide Member Area" and contains a sub-section "Login" with two input fields for "Username:" and "Password:", and an "OK" button. Below the login fields, there is a checkbox labeled "Save username and password". There is also a section titled "Forgot username and/or password?" with a text box and a "Send" button.

Start page

The start page of the Market Guide Member Area lets you access all available tools.

To access a tool, simply click on the corresponding arrow.

Note! The number of tools available depends on your membership level.



The screenshot shows the start page of the Geoforum.com Market Guide Member Area. At the top, there is a header with the Geoforum.com logo and the text "Market Guide Member Area". To the right of the header, it says "Current user: MCIT" and "[Logout]". Below the header, there is a link "[Show member list]". The main content area is divided into several sections, each with a title and a description, and a small arrow icon: "General Information" (Click on the arrow to enter, modify or update contact information.), "Business areas" (In this section, you can index your company's areas of activity using keywords.), "Technical keywords" (In this section, you can index your company's technical activities using keywords.), "Regional Activities" (Enter information about countries, in which you are active.), "Organisations" (Select organisations which your company is a member of.), "Pages" (Administer the web pages of your company. Create, modify or update.), "News" (Enter company news, which will be presented on your page as well as in the central news archive.), and "Member Status" (Status of your membership, upgrade alternatives and statics.).

General information

From the General Information area you update all contact data shown in the header of the Market Guide presentation. There you can also upload your company logo.

You can at any time change the Username and Password.

Geoforum.com
Market Guide Member Area
» Webforum Europe AB

Current user: MCIT [Logout]

General information [Back]

Company Information

Company: * Webforum Europe AB

Address: * Solna Torg 19, 3tr

Post box:

Postal code: SE 171 45

City: * SOLNA

State: Stockholm

Country: * Sweden

Phone: * + 46 (8) 673 22 40

Fax: + 46 (8) 673 22 41

Email: info@webforum.com

Website: http:// www.webforum.com

Contact person: Current contact person: Andreas Massarsc

- To change contact person press [here](#) » *

- If you only want to remove the contact person, press [here](#) »

Business areas

Using the Business Area keywords, you can describe the type of company, eg. consultant, contractor, software development etc. These keywords are used when searching for information in the Geo Market Guide.

Geoforum.com
Market Guide Member Area
» Webforum Europe AB

Current user: MCIT [Logout]

Areas of activity [Back]

Topic: Consulting & Services

Keywords to select:

- Architect & surveying
- Design and analysis
- General consulting
- Legal and insurance
- Private consultant
- Project management
- Testing & Measurements

Selected keywords:

- IT & software

Save Cancel

Areas of activity

The areas of activity are indicated by keyword, where you can identify different technical activities of your company.

Geoforum.com
Market Guide Member Area
» Webforum Europe AB

Current user: MCIT [Logout]

Areas of activity [Back]

Topic: Fills and Slopes

Keywords to select:

- Dams
- Embankments
- Marine structures and quays
- Reinforced earth
- Tailing dams
- Waste fill

Selected keywords:

- Erosion control
- Land reclamation
- Natural slopes

Save Cancel

Regional activities

Specify, in which regions and countries your company is active.

The screenshot shows the 'Regional activities' form for North America. It features two lists: 'Countries to select' and 'Selected countries'. The 'Selected countries' list includes Bahamas, The; Barbados; Canada; Cayman Islands; Jamaica; Mexico; and United States. There are 'Save' and 'Cancel' buttons at the bottom right.

Organisations

Provide informatin about organisations, to which your company belongs.

The screenshot shows the 'Organisations' form. It features two lists: 'Organisations to select' and 'Selected organisations'. The 'Selected organisations' list includes Deep Foundations Institute (DFI), International Society for Rock Mech..., Swedish Commission on Pile Research..., and Swedish Geotechnical Society (SGF). There are 'Save' and 'Cancel' buttons at the bottom right.

Web pages

Depending on your membership level, you may publish one, or several web pages, where you can present the company background, and describe products and servives.

The form is very simple to use – first select the type of page you wish to enter: startpage, products, services etc. Select the language in which the presentation is given and the title of the page.

The net field is the summary. This text will be shown in the listing of search results and is limited to 400 characters.

The main text is enterd into the Text field. Simply copy the text you have written from a Word document and paste it into the form. A limitation is set to 5000 characters – which corresponds to one A4 page.

You can also include one image per page, which will be placed in the top right area of the page. Simply click Browse and select the image file from your computer or network. Note the restrictions given regarding image size and type.

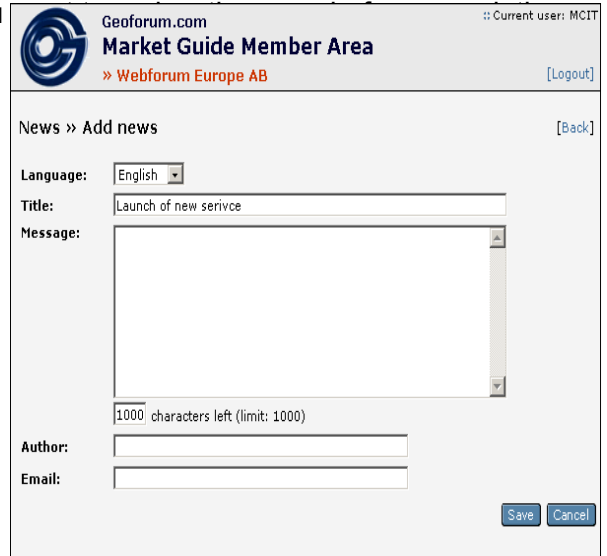
The screenshot shows the 'Web pages' form. It includes fields for 'Page Type' (set to Startpage), 'Language' (set to English), 'Title', 'Summary' (limited to 400 characters), 'Text' (limited to 5000 characters), and 'Image'. The 'Text' field contains a detailed description of WEBFORUM. There are 'Save' and 'Cancel' buttons at the bottom right.

Finally, you have the possibility to activate or deactivate the page using the Checkbox at the bottom. This is a convenient feature if you

News

As a Premium and Gold member – you can present company news, which is presented in your company presentation as well as in a central Geoforum.com news archive.

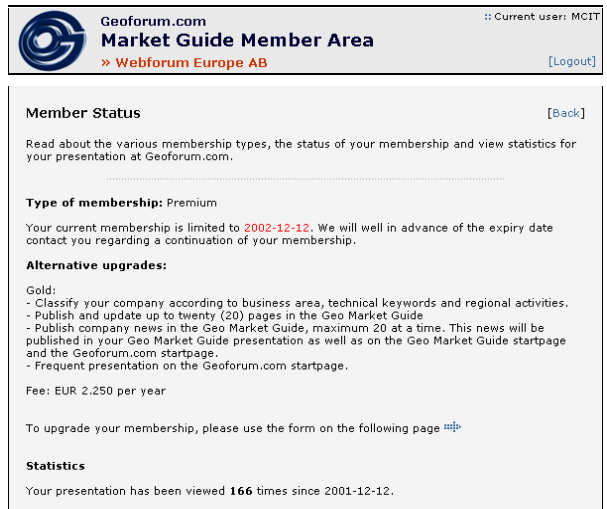
This is a great way to inform of exiting developments in your company.



The screenshot shows the 'Add news' form in the Geoforum.com Market Guide Member Area. The header includes the Geoforum.com logo, the text 'Market Guide Member Area', and 'Webforum Europe AB'. The current user is identified as 'MCIT'. The form fields include: a language dropdown set to 'English', a title field containing 'Launch of new service', a large message text area, and an author and email field. A character count shows '1000 characters left (limit: 1000)'. 'Save' and 'Cancel' buttons are at the bottom right.

Member status

Under Member status, you can see what membership level is registered as, as well as how many times your presentation has been viewed.



The screenshot shows the 'Member Status' page in the Geoforum.com Market Guide Member Area. The header is identical to the previous screenshot. The page content includes: a 'Member Status' title with a '[Back]' link, a paragraph about membership types, a 'Type of membership: Premium' section with a note about the 2002-12-12 expiry date, an 'Alternative upgrades' section listing benefits for Gold and Premium members, a fee of EUR 2.250 per year, a link to upgrade, and a 'Statistics' section showing the presentation has been viewed 166 times since 2001-12-12.

Support

Should you have any questions - feel free to contact us by –mail: support@geoforum.com